

# **Travel & Expense Account Summary**

Employee Name                      Jim Lombard  
Expense Dates                      08/01/11-08/01/11  
Report Name                        August transit

Request Total \$            42.00  
Direct Charge Total -       0.00  
Travel Advances -         0.00  
Net Due Employee =      42.00

| Trip Totals           |             |              |
|-----------------------|-------------|--------------|
| Trip/Expense Category | Trip Name   | Total Amount |
| Non-Travel Expenses   | Aug transit | 42.00        |

NOTE: (d)=Direct Charge

| DATE            | Mon<br>Aug 1 |  |  |  |  |  |  |  |  | TOTAL |
|-----------------|--------------|--|--|--|--|--|--|--|--|-------|
| Transit Subsidy | 42.00        |  |  |  |  |  |  |  |  | 42.00 |
| TOTALS \$       | 42.00        |  |  |  |  |  |  |  |  | 42.00 |